

Life Admin File

The 'if something happens to me' file: where everything is, who to tell, and what to cancel — so the people you love aren't left guessing.

Where things are

12 pages · fillable or printable · UK edition · no passwords needed

If you were suddenly ill, in hospital or died, someone would need to find your accounts, policies and wishes. This file tells them where to look.

- This file is a record to help the people you trust. It is not a will and has no legal effect. For wills, power of attorney and estate questions, take advice from a solicitor or see [GOV.UK](https://gov.uk).

About me

FULL NAME

DATE OF BIRTH

ADDRESS

NHS NUMBER IS KEPT

NATIONAL INSURANCE NUMBER IS KEPT

PASSPORT KEPT

DRIVING LICENCE KEPT

BIRTH / MARRIAGE CERTIFICATES KEPT

People to contact first

[illegible]

Notes